Texas Apportioned Renewal Requirements

Including Important Program Changes

Texas Department *of* Motor Vehicles

HELPING TEXANS GO. HELPING TEXAS GROW.

Texas Department of Motor Vehicles • Motor Carrier Division
Commercial Fleet Services • P.O. Box 26440 • Austin, Texas 78755-0440
1-800-299-1700, option 5 and 1
(512) 465-4273 (fax)
https://IRP.TxDMV.gov
www.TxDMV.gov

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Commercial Fleet Services
Motor Carrier Division
Texas Department of Motor Vehicles

Important

Apportioned Registration Renewal Application Checklist

For mailed apportioned applications

To prevent processing delays, please take the time to carefully check your application before mailing. Did you:

____1. Provide a **contact person** and **telephone number**?

____2. Show the **physical Texas address of the registrant** on the application?

____3. Check the **"Type of Operation"** on the application?

____4. Provide only actual distances on the **Schedule B**?

____5. List on the **"Additions"** page, in the correct weight group, any vehicles that have been added to the fleet but were not shown on the preprinted **Schedule A**?

____6. Verify that all vehicle information is accurate and legible and the complete **Vehicle Identification Number (VIN)** is provided?

____7. Provide the **Carrier Responsible for Safety (CRFS) USDOT# and Tax ID# for each vehicle on the Schedule A**?

____8. Check the box indicating if the **CRFS is expected to change** during the registration year?

____9. Indicate any **weight changes** on the preprinted **Schedule A** and/or complete for form **MCD-357**?

____10. Indicate any **deleted vehicles** with a **D** or **changes** with a **C** under 'actions' on the preprinted **Schedule A**?

____11. Provide proof of payment of the **Federal Heavy Vehicle Use Tax** (Form 2290, Schedule 1) for vehicles registered for 55,000 pounds or more in any jurisdiction?

____12. Provide **current proof of liability insurance**? Note: Non-trucking or bobtail coverage is not acceptable.

____13. **Sign the application** where indicated?

____14. **Keep copies** for your records?

____15. **Complete** and **sign** form **MCD-467**?

____16. If applicable, update USDOT#

Online Renewal Checklist

For online registration at https://irp.txdmv.gov

____1. Provide a **contact person** and **telephone number**?

____2. Show the **physical Texas address of the registrant** on the "Editing an IRP Account" screen?

____3. Provide only actual distances on the "Jurisdiction" screen?

____4. Verify all currently apportioned vehicles in the fleet are displayed in the "Units" section?

____5. Provide the **Carrier Responsible for Safety (CRFS) USDOT# and Tax ID# for each vehicle**?

____6. Select the box indicating if the **CRFS is expected to change** during the registration year?

____7. Make necessary vehicle **changes** or **deletions**?

____8. Fax required materials to TxDMV at (512) 465-4273, or email to MCD_TxIRP@TxDMV.gov

Effective January 2015, the International Registration Plan (IRP) began operating under a new amended plan called the Full Reciprocity Plan (FRP).

Changes to the Plan will bring more efficiency, equity and flexibility to IRP by granting full reciprocity for all apportioned vehicles in all Member Jurisdictions and removing from the Plan any provisions related to estimated distance.

FRP can be summed up by placing registrants into two categories; Established Fleets and New Fleets.

Established Fleets – Fleets renewing with a registration effective date of January 2015, or later will report only actual distance traveled during the reporting period on the renewal application. Registration fees will be based solely on the actual distance traveled in member jurisdictions. Once renewed, all member jurisdictions will be displayed on the cab card, giving the freedom to travel to all member jurisdictions during the registration period.

New Fleets – Fleets opened on or after January 2015 will pay registration fees to all member jurisdictions based on Texas' Average Distance Chart unless the vehicles accrued actual distances during the past 18 months. In the case of actual distance, registration fees will be based solely on the actual distance traveled in member jurisdictions. All member jurisdictions will be displayed on the cab card, giving the freedom to travel to all member jurisdictions during the registration period.

Note - Fleets opened or renewed with an effective date before January 2015 will continue with the current IRP process until account renewal the following year. This means a fleet with an expiration date in October and November 2015 will continue to add jurisdictions to their cab card through supplements. They will not have the privilege of registration reciprocity with all member jurisdictions until renewal in late 2015. During this time the cab card will only show jurisdictions for which registration fees have been paid.

Once a fleet has been renewed or opened under FRP, jurisdictions will not need to be added throughout the registration period; all member jurisdictions will be displayed on the cab card.

For additional FRP information please visit the IRP, Inc. website at: www.irponline.org

IT'S AN ALL-NEW

TEXAS TWO STEP

Beginning March 1, 2015, Texas stopped issuing inspection stickers and transitioned to a "single sticker" vehicle inspection and registration program. This single sticker serves as proof of both valid inspection and valid registration.

The 83rd Texas Legislature passed House Bill 2305 in 2013 that requires vehicle inspection and registration dates to be synced. The bill also created a registration-based enforcement system, meaning that you cannot register your vehicle without proof of a valid safety inspection.

Beginning March 1, 2015, vehicles are no longer issued an inspection sticker and your cab card or registration receipt serves as proof of both inspection and registration. At the time of inspection, the inspection station will issue a Vehicle Inspection Report (VIR) as proof of a passing inspection. The VIR must be carried in the cab of the power unit or with the trailer.

Your registration remains valid until it expires. However, all vehicles in the fleet must pass an annual vehicle inspection prior to registration renewal. Effective March 1, 2015, the Texas Department of Motor Vehicles (TxDMV) is required to verify inspection and collect the state's portion of the inspection fee for all vehicles at the time of registration or renewal.

If you renewed your fleet prior to the effective date of this law, you were not required to provide proof of inspection for your fleet at renewal. However, if you add vehicles to your fleet after March 1, 2015, TxDMV will verify inspection and collect the state's portion of the inspection fee for those vehicles at the time of registration.

Also of note, the 84th Texas Legislature passed House Bill 1888 which removes the requirement for registration enforcement for apportioned and token trailers. Although an inspection is not required to receive registration, this does not exempt these registration types from the Texas safety inspection requirements. Apportioned vehicles and token trailers must continue to comply with all federal and state safety inspection requirements. Effective March 1, 2016, the Texas Department of Motor Vehicles will collect the states portion of the inspection fee for any Texas inspection obtained by apportioned and token trailers.

For more information, please visit www.TwoStepsOneSticker.com

Texas Department *of* Motor Vehicles

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Multi-Year Intrastate Fleet Registration

An online program is available to businesses that operate intrastate commercial fleets in Texas called Multi-Year Fleet Registration. Processing of multi-year registration fleets will be handled online by the fleet business.

Criteria for multi-year fleet registration:

- Commercial fleet means:
  - Group of at least 25 non-apportioned motor vehicles or trailers.
  - A fleet can include multiple vehicle classes such as passenger cars, trucks and motorcycles, as long as there is a minimum of 25 vehicles.
  - If any fleet contains combination-plated vehicles, then the fleet must expire in March.
  - Fleet owners can have more than one fleet. There is no maximum number of fleets.
- Fleet owners can select a registration period of not less than one year and not more than eight years.
- Registration fees, including a $10 per vehicle, per year commercial fleet fee and all applicable local fees, will be collected for the entire registration period selected at the time of initial registration. Payments must be made online using ACH, debit or credit card.
- If a unit is deleted or exchanged, a prorated credit will be applied to the account. This is not a refund but a credit that will be used on subsequent applications. This credit will not expire unless the account is closed or canceled. Registration credits can only be used on intrastate multi-year fleet registration vehicles.
- No registration sticker will be issued.
- License plates will display the expiration month and year of the registration period selected by the user.
- Plate options will be a $1.50 Standard license plate or an $8 Custom Logo license plate, which will be manufactured with a company name and/or logo (pre-approved by TxDMV).
  - Plates will be shipped directly to the business.
  - An Air Bill number will need to be provided by the business for shipping.
  - 30-day temporary license plates can be printed by the fleet owner while awaiting the arrival of permanent license plates.
  - A registration receipt will be generated for the entire registration period selected for each unit.

Multi-Year Fleet accounts can only be set up through the Motor Carrier Division. If you have any questions, please direct them to: **MCD_FleetRegistration@TxDMV.gov**

Simplifying USDOT Registration

The Unified Registration System (URS) is a new electronic on-line registration system that will streamline and simplify the Federal Motor Carrier Safety Administration (FMCSA) registration process and serve as a clearinghouse and depository of information on all entities regulated by the FMCSA, including motor carriers, brokers, freight forwarders, intermodal equipment providers (IEPs), hazardous materials safety permit (HMSP) applicants/holders, and cargo tank manufacturing and repair facilities. The URS will combine multiple registration processes, information technology systems and forms into a single, electronic online registration process.

FMCSA requires all entities under its jurisdiction to update their information every two years. If your company has not changed its information, has ceased interstate operations since the last update, or is no longer in business and you did not notify FMCSA, you are still required to complete the update. **Failure to complete a Biennial Update will result in deactivation of your USDOT Number, which will revoke your vehicle registration, and may result in civil penalties of up to $1,000 per day, not to exceed $10,000.**

Filing schedule: Each motor carrier or intermodal equipment provider must file the appropriate form at the following times:

- Before it begins operations; and
- Every 24 months according to the following schedule:

USDOT Number ending in:	Must file by last day of:
1	January
2	February
3	March
4	April
5	May
6	June
7	July
8	August
9	September
0	October

More information, along with instructions on how to file, is available at:

http://www.fmcsa.dot.gov/registration/updating-your-registration

Texas is a PRISM Compliant State

How does PRISM affect the apportioned registration process?

Texas apportioned registration assists FMCSA by collecting information to:

- Identify the motor carrier responsible for safety (person or company who pays for the load on the truck) of the vehicle at the time of registration through a USDOT Number
- Determine the safety fitness rating of the vehicle/operator prior to issuing vehicle registration
- Suspend vehicle registration when an FMCSA Out-of-Service order is issued

USDOT registration information must be updated annually by completing a Motor Carrier Identification Report (MCS-150) online at: https://fmcsa.dot.gov

FMCSA encourages applicant to register online. For applicants without Internet access, FMCSA can mail instructions, forms, and other materials designed to assist in the off-line registration process; call FMCSA at 1-800-832-5660.

Carriers who do not update their information will be denied registration.

What information is needed to register?

If the IRP account registrant and Carrier Responsible For Safety (CRFS) are the **same:**

- Update USDOT registration information
- Provide USDOT Number and FEIN for each vehicle
- Indicate if CRFS of each vehicle is expected to change during the year

If the IRP account registrant and CRFS of any of the vehicles are **different:**

- Update USDOT registration information (MCS-150)
- Provide CRFS USDOT Number and FEIN for each vehicle (each vehicle could have a different USDOT and FEIN)
- Indicate if CRFS of each vehicle will change during the year

Renewal Form Schedule A – Vehicle Equipment List

Schedule A is used to compile vehicle information on all apportioned vehicles in the fleet.

Vehicle Equipment List (Schedule A)

Review all vehicles listed on Schedule A for accuracy and provide any missing information. Changes to a vehicle or vehicle deletions must be marked in the action box using the following codes:

- C = Changes to vehicle
- D = Delete vehicle

Any vehicle that has been added to the fleet but is not listed on Schedule A may be listed on the Additions page under its appropriate weight group.

Carrier Responsibility for Safety

Ensure a valid USDOT Number and Tax Identification Number is listed for each vehicle. This USDOT and Tax Identification Number will generally belong to the company the vehicle is leased to. In the event of a short term lease or no lease, the TxIRP account holders USDOT and Tax Identification Number should be used.

Weight Groups

Weight Groups are identified by vehicle type (truck tractor, truck, bus or trailer), combined gross vehicle weight (CGVW) and description.

Weight variances greater than 10 percent of the registered CGVW will require submission of a business plan and the TxIRP Cab Card Weight Schedule form MCD-357 for approval.

Vehicle type abbreviations used in TxIRP:

- TT = Truck Tractor
- TK = Straight Truck
- ST = Semi Trailer
- FT = Full Trailer
- BS = Bus

Special Uses

Some jurisdictions calculate their registration fees based on type of vehicles. They are:

- Carnival - MI
- Dump Truck - MD, WA
- Farm Truck - MD, MS, OH
- Household Goods Carrier - MI, NY
- Pump/Drill/Crane - UT
- Logging Truck - MN, WA
- Wrecker - IN, MD, MI, QC
- Small Miles/Special Use - CO

Renewal Form Schedule B – Information

Please verify the physical and mailing address on your renewal form. The physical address of the registrant's place of business must be in the state of Texas and cannot be a Post Office Box.

Tax ID (FEIN or EIN)

A FEIN is required for each vehicle in the fleet and can be completed online at www.irs.gov. For additional contact information for local IRS offices, please see page 16.

USDOT

The USDOT Number is the identification number that the FMCSA assigns to each motor carrier that conducts interstate operations.

All carriers operating under their own authority are required to provide their USDOT Number. FMCSA requires USDOT information be updated annually by completing a Motor Carrier Identification Report (MCS-150).

USDOT applications and updates can be completed online at: https://fmcsa.dot.gov or by contacting the Federal Motor Carrier Safety Administration at (800) 832-5660.

Texas MCR

The Texas Department of Motor Vehicles (TxDMV) Motor Carrier Registration (MCR) number is also known as a Texas DMV number and is issued to motor carriers operating intrastate. This number may be found on the MCR Insurance Cab Card Certificate.

MCR/Texas DMV applications can be completed online at www.TxDMV.gov or contact the Motor Carrier Division at (800) 299-1700, option 3.

Distances

List actual distances next to corresponding jurisdiction traveled during the reporting period. Actual distances must be reported in whole numbers. If you are reporting GPS captured distances to the nearest tenth mile, round the distances to the nearest whole number.

All vehicle movement must be reported, this includes both interjurisdictional and intrajurisdictional, and including loaded, empty, deadhead, bobtail, off road and personal distances.

To prevent renewal processing delays, actual distances cannot be estimated, guesstimated or projected. Texas may ask for distance records and/or log books to verify any irregular reported distances.

If actual distances were not accrued during the reporting period; list average distances (page 13) for all 59 member jurisdictions. Along with the application, submit a business plan supporting the lack of actual distances during the reporting period.

To prevent denial or cancellation of apportioned registration, every vehicle must continue interjurisdictional travel.

Unique Cab Card Weights

Alabama - QUAL displays for vehicles over 80,000 lbs.

Quebec - Number of Axles displays for up to 6 axles, 6+Axles displays for more than 6 axles.

Buses

Cab cards for buses may display the number of seats or QUAL in lieu of CGVW.

Proof of Heavy Vehicle Use Tax (HVUT), IRS Form 2290

Due to federal law, proof of payment of the HVUT is required when registering vehicles with a gross weight of 55,000 lbs. or more in any jurisdiction. Please ensure that the VIN for each unit listed on the Schedule 1 (Form 2290) matches exactly as shown on the IRP Renewal Application Schedule A (vehicle equipment list). Proof of payment is not required on new or used units within sixty (60) days of the date shown on the receipt for application of Texas title, or vehicles registered below 55,000 lbs.

Acceptable forms of proof of payment for the IRS Form 2290:

- Receipt-stamped IRS Schedule 1 (Form 2290) for the correct tax period, or
- IRS watermark showing proof of online filing of the Schedule 1, Form 2290 showing "IRS e-file" and showing the date payment was received "Received MM/DD/YYYY", or
- A copy of the front and back of canceled check used for payment must be submitted with a Schedule 1, Form 2290 on which the stamp or watermark is illegible

Schedule 1 (Form 2290) must accompany your renewal or the application will be rejected.

Questions regarding HVUT Form 2290 should be directed to the IRS at (866) 699-4096 or to a local IRS office (see page 16). Forms and instructions are available online at **www.irs.gov.**

Proof of Financial Responsibility

The State of Texas has a mandatory financial responsibility law. The most common proof of financial responsibility is a liability insurance card issued by the insurance company.

Other acceptable types of proof include current insurance policies and binders, pool coverage documents and certificates of self-insurance, bond, etc. Non-trucking, cargo and bobtail insurance are not acceptable.

If you are registered as a motor carrier with the TxDMV, you may submit a copy of your motor carrier insurance cab card certificate.

For leased vehicles where the lessor provides the insurance, include a copy of the lease agreement with your renewal application. Please submit legible photocopies for proof of financial responsibility.

When & Where to File Your Application

You may complete your renewal online at **https://IRP.TxDMV.gov** or return all forms to the address shown below for processing.

Renewals, proof of financial responsibility, MCD-467 and proof of HVUT payment should be mailed to:

Texas Department of Motor Vehicles
Commercial Fleet Services Section
PO Box 26440
Austin, Texas 78755-0440

Overnight Mail Address:

Texas Department of Motor Vehicles
Commercial Fleet Services Section
4000 Jackson Avenue
Austin, Texas 78731

NOTE: The Commercial Fleet Services Section will **not** accept any renewals faxed or submitted in person. Renewals and supplements can be processed online or by a local TxDMV Regional Service Center.

InLine. OnLine.

The fast lane to IRP renewal

Tired of waiting in line?

Don't want to drive any extra miles?

You won't have to, thanks to the Texas Department of Motor Vehicles' online service, TxIRP, that will let you renew your apportioned registration credentials through the convenience of the internet.

TxIRP is a secure service for fast and easy management of your IRP account. You can access TxIRP anytime, anywhere: 24 hours a day, every day of the year.

You pay for your IRP transactions via electronic check (ACH) or credit card and print credentials from the convenience of your computer.

To find out more, go to:

www.TxDMV.gov

or e-mail us at: **MCD_TxIRP@TxDMV.gov**

You can also contact any TxDMV Vehicle Titles and Registration Regional Service Center or call us at (800) 299-1700, options 5 and 1. Please have your apportioned account or plate number available.

The TxIRP online fast lane is located at: **https://IRP.TxDMV.gov.**

https://IRP.TxDMV.gov

Texas Department of Motor Vehicles Regional Service Center Locations

ABILENE	4210 N. Clack Abilene, Texas 79601-9223	(325) 674-1000 (325) 674-1003 FAX
AMARILLO	5715 Canyon Dr., Building H Amarillo, Texas 79110 Mailing Address: P.O. Box 20326 Amarillo, Texas 79114	(806) 467-3600 (806) 356-3311 FAX
AUSTIN	1001 E. Parmer Lane, Suite A Austin, Texas 78753	(512) 719-6900 (512) 837-7703 FAX
BEAUMONT	8550 Eastex Freeway Beaumont, Texas 77708	(409) 895-3200 (409) 895-3205 FAX
CORPUS CHRISTI	1701 South Padre Island Drive, Bld. 2 Corpus Christi, Texas 78416	(361) 808-3900 (361) 808-2610 FAX
DALLAS-CARROLLTON	1925 E. Beltline Road, Suite 100 Carrollton, Texas 75006	(972) 478-5200 (972) 416-4296 FAX
EL PASO	1227 Lee Trevino, Suite 100 El Paso, Texas 79907	(915) 594-6000 (915) 594-6003 FAX
FORT WORTH-ARLINGTON	2425 Gravel Drive Fort Worth, Texas 76118	(817) 285-1500 (817) 590-2504 FAX
HOUSTON	2110 E. Governors Circle Houston, Texas 77092	(713) 316-6100 (713) 866-7302 FAX
LONGVIEW	4549 W. Loop 281 Longview, Texas 75604	(903) 237-2800 (903) 237-2804 FAX
LUBBOCK	135 Slaton Road Lubbock, Texas 79404	(806) 748-2900 (806) 748-2903 FAX
MIDLAND-ODESSA	3901 E. Highway 80 Odessa, Texas 79761	(432) 276-4400 (432) 276-4403 FAX
PHARR	600 West Expressway 83 Pharr, Texas 78577	(956) 784-6700 (956) 702-3718 FAX
SAN ANTONIO	3500 N.W. Loop 410 San Antonio, Texas 78229-5126	(210) 731-2130 (210) 733-8079 FAX
WACO	2203 Austin Avenue Waco, Texas 76701-1624	(254) 296-2700 (254) 752-7656 FAX
WICHITA FALLS	1601-A Southwest Parkway Wichita Falls, Texas 76302-4906	(940) 235-4800 (940) 235-4850 FAX

2017 County Road and Bridge Fees

Anderson	$10	Dimmit	$11.50	Karnes	$10	Reagan	$10
Andrews	$7	Donley	$10	Kaufman	$11.50	Real	$10
Angelina	$10	Duval	$10	Kendall	$11	Red River	$10
Aransas	$10	Eastland	$10	Kenedy	$0	Reeves	$10
Archer	$10	Ector	$10	Kent	$0	Refugio	$10
Armstrong	$10	Edwards	$11	Kerr	$10	Roberts	$5
Atascosa	$10	Ellis	$10	Kimble	$10	Robertson	$11.50
Austin	$10	El Paso	$10	King	$0	Rockwall	$10
Bailey	$10	Erath	$10	Kinney	$10	Runnels	$10
Bandera	$10	Falls	$11	Kleberg	$10	Rusk	$11
Bastrop	$10	Fannin	$10	Knox	$10	Sabine	$11
Baylor	$10	Fayette	$10	Lamar	$10	San Augustine	$11.50
Bee	$10	Fisher	$10	Lamb	$10	San Jacinto	$11.50
Bell	$11.50	Floyd	$10	Lampasas	$11.50	San Patricio	$11.50
Bexar	$21.50	Foard	$10	La Salle	$10	San Saba	$10
Blanco	$11.50	Fort Bend	$11.50	Lavaca	$10	Schleicher	$10
Borden	$0	Franklin	$10	Lee	$10	Scurry	$10
Bosque	$10	Freestone	$10	Leon	$10	Shackelford	$10
Bowie	$10	Frio	$11.50	Liberty	$10	Shelby	$11.50
Brazoria	$10	Gaines	$0	Limestone	$10	Sherman	$10
Brazos	$11.50	Galveston	$10	Lipscomb	$10	Smith	$11.50
Brewster	$10	Garza	$10	Live Oak	$10	Somervell	$10
Briscoe	$10	Gillespie	$11.50	Llano	$11.50	Starr	$10
Brooks	$11.50	Glasscock	$10	Loving	$0	Stephens	$10
Brown	$11.50	Goliad	$10	Lubbock	$10	Sterling	$0
Burleson	$10.75	Gonzales	$10	Lynn	$10	Stonewall	$10
Burnet	$11.50	Gray	$10	Madison	$10	Sutton	$10
Caldwell	$10	Grayson	$10	Marion	$10	Swisher	$10
Calhoun	$10	Gregg	$9	Martin	$10	Tarrant	$10
Callahan	$10	Grimes	$10	Mason	$10	Taylor	$10
Cameron*	$20	Guadalupe	$11.50	Matagorda	$10	Terrell	$10
Camp	$10.50	Hale	$10	Maverick	$11.50	Terry	$10
Carson	$10	Hall	$10	McCulloch	$11.50	Throckmorton	$10
Cass	$10	Hamilton	$10	McLennan	$11.50	Titus	$10
Castro	$10	Hansford	$10	McMullen	$0	Tom Green	$11.50
Chambers	$11	Hardeman	$10	Medina	$10	Travis	$11.50
Cherokee	$10	Hardin	$10	Menard	$11.50	Trinity	$11.50
Childress	$10	Harris	$11.50	Midland	$10	Tyler	$11
Clay	$10	Harrison	$11.50	Milam	$10	Upshur	$10
Cochran	$10	Hartley	$10	Mills	$11.50	Upton	$5
Coke	$10	Haskell	$10	Mitchell	$10	Uvalde	$10
Coleman	$10	Hays	$10	Montague	$10	Val Verde	$10
Collin	$11.50	Hemphill	$5	Montgomery	$10	Van Zandt	$11.50
Collingsworth	$10	Henderson	$10	Moore	$10	Victoria	$10
Colorado	$10	Hidalgo*	$20	Morris	$10	Walker	$10
Comal	$11.50	Hill	$10	Motley	$10	Waller	$10
Comanche	$10	Hockley	$10	Nacogdoches	$10	Ward	$0
Concho	$10	Hood	$10	Navarro	$10	Washington	$10
Cooke	$10	Hopkins	$10	Newton	$10	Webb	$20
Coryell	$10	Houston	$10	Nolan	$10	Wharton	$10
Cottle	$10	Howard	$10	Nueces	$10	Wheeler	$6.50
Crane	$0	Hudspeth	$10	Ochiltree	$10	Wichita	$10
Crockett	$5	Hunt	$11	Oldham	$10	Wilbarger	$10
Crosby	$10	Hutchinson	$10	Orange	$10	Willacy	$10
Culberson	$10	Irion	$10	Palo pinto	$10	Williamson	$11.50
Dallam	$10	Jack	$10	Panola	$0	Wilson	$10
Dallas	$10	Jackson	$10	Parker	$10	Winkler	$7.50
Dawson	$10	Jasper	$10	Parmer	$10	Wise	$10
Deaf Smith	$10	Jeff Davis	$11.50	Pecos	$10	Wood	$10
Delta	$10	Jefferson	$10	Polk	$11.50	Yoakum	$10
Denton	$11.50	Jim Hogg	$11.50	Potter	$10	Young	$10
Dewitt	$10	Jim Wells	$11.50	Presidio	$10	Zapata	$11.50
Dickens	$10	Johnson	$11.50	Rains	$11.50	Zavala	$11.50
		Jones	$10	Randall	$10		

***NOTE:** Cameron and Hidalgo Counties include an additional $10 Transportation Project Mobility Fee.

Texas IRP Average Distance Chart

Based on Application Effective Date

Jurisdiction	Abbreviation	Average distance
If actual distances are not accrued during the reporting period, average distance must be listed for all jurisdictions.		
Alaska	AK	—
Alabama	AL	2,088
Arkansas	AR	2,500
Arizona	AZ	1,893
California	CA	2,713
Colorado	CO	1,258
Connecticut	CT	229
District of Columbia	DC	19
Delaware	DE	74
Florida	FL	1,609
Georgia	GA	1,771
Iowa	IA	414
Idaho	ID	246
Illinois	IL	1,906
Indiana	IN	1,127
Kansas	KS	946
Kentucky	KY	885
Louisiana	LA	3,180
Massachusetts	MA	242
Maryland	MD	414
Maine	ME	99
Michigan	MI	523
Minnesota	MN	276
Missouri	MO	1,495
Mississippi	MS	1,361
Montana	MT	164
North Carolina	NC	1,069
North Dakota	ND	416
Nebraska	NE	342
New Hampshire	NH	62
New Jersey	NJ	569
New Mexico	NM	2,331
Nevada	NV	262
New York	NY	478
Ohio	OH	1,299
Oklahoma	OK	2,810
Oregon	OR	331
Pennsylvania	PA	1,301
Rhode Island	RI	33
South Carolina	SC	783
South Dakota	SD	167
Tennessee	TN	2,096
Texas	TX	30,481
Utah	UT	491
Virginia	VA	1,320
Vermont	VT	40
Washington	WA	304
Wisconsin	WI	430
West Virginia	WV	326
Wyoming	WY	505
Alberta	AB	85
British Columbia	BC	36
Manitoba	MB	5
New Brunswick	NB	2
Newfoundland/Labrador	NF	23
Nova Scotia	NS	5
Northwest Territory	NT	—
Nunavut	NU	—
Ontario	ON	202
Prince Edward Island	PE	1
Quebec	QC	46
Saskatchewan	SK	143
Yukon	YT	—
Mexico	MX	—

Rev. 11/16

Cab Card Weight Schedule

MCD-357
(Rev. 09/12)

_____ Reg. Year

Texas International Registration Plan
Cab Card Weight Schedule

Type of Transaction: ❑ **Original** ❑ **Renewal** ❑ **Supplement**

Account Name: _____ **Account Number:** _____ **Fleet Number:** _____ **Supplement Number:** _____

The following schedule should be completed by all Texas-based carriers and should indicate the weight you wish to prorate in that jurisdiction. Vehicles must be listed in the same unit order as on the original application or supplemental application. If this form is completed in conjunction with an apportioned registration renewal application, you need only complete this form if you are making changes to the registered weights of vehicles already in the fleet.

List the total combined Gross Weight of the power vehicles or combination of vehicles (Power Units Only).

Jurisdiction	Unit No.	Unit No.	Unit No.	Unit No.	Unit No.
AL					
AR					
AZ					
CA					
CO					
CT					
DC					
DE					
FL					
GA					
IA					
ID					
IL					
IN					
KS					
KY					
LA					
MA					
MD					
ME					
MI					
MN					
MO					
MS					
MT					
NC					
ND					
NE					
NH					
NJ					

Jurisdiction	Unit No.	Unit No.	Unit No.	Unit No.	Unit No.
NM					
NV					
NY					
OH					
OK					
OR					
PA					
RI					
SC					
SD					
TN					
TX					
UT					
VA					
VT					
WA					
WI					
WV					
WY					
AB					
BC					
MB					
NB					
NL					
NS					
ON					
PE					
QC					
SK					
YT					

IRP Renewal Dates

Registration Renewal Date	Mileage Reporting Period	Form 2290 (HVUT) Tax Periods
September 2016	7/1/2015 - 6/30/2016	7/1/2015 – 6/30/2016 or 7/1/2016 – 6/30/2017
October 2016	7/1/2015 - 6/30/2016	7/1/2016 – 6/30/2017
November 2016	7/1/2015 - 6/30/2016	7/1/2016 – 6/30/2017
December 2016	7/1/2015 - 6/30/2016	7/1/2016 – 6/30/2017
January 2017	7/1/2015 - 6/30/2016	7/1/2016 – 6/30/2017
February 2017	7/1/2015 - 6/30/2016	7/1/2016 – 6/30/2017
March 2017	7/1/2015 - 6/30/2016	7/1/2016 – 6/30/2017
April 2017	7/1/2015 - 6/30/2016	7/1/2016 – 6/30/2017
May 2017	7/1/2015 - 6/30/2016	7/1/2016 – 6/30/2017
June 2017	7/1/2015 - 6/30/2016	7/1/2016 – 6/30/2017
July 2017	7/1/2015 - 6/30/2016	7/1/2016 – 6/30/2017 or 7/1/2017 – 6/30/2018
August 2017	7/1/2015 - 6/30/2016	7/1/2016 – 6/30/2017 or 7/1/2017 – 6/30/2018

Note: Beginning October 1, 2016 all applications will require Form 2290 (HVUT) tax period 7/1/2016 – 6/30/2017 regardless of expiration date.

Local IRS Tax Offices

Services are limited and not all services are available at every IRS office. Services may vary from site to site. You can get these services on a walk-in, non-advance appointment basis.

City	Street Address	Days/Hours of Service	Telephone
Abilene	341 Pine St., Rm. 2301, 79601	Tuesday-Thursday - 9 a.m.-Noon	(325) 676-5709
Amarillo	7201 W. Interstate 40, 79106	Monday-Friday - 8:30 a.m.-4:30 p.m.	(806) 359-2160
Austin	825 E. Rundberg Ln., 78753	Monday-Friday - 8:30 a.m.-4:30 p.m.	(512) 499-5127
Corpus Christi	555 N. Carancahua St., 78401	Monday-Friday - 8:30 a.m.-4:30 p.m.	(361) 903-1919
Dallas	1100 Commerce St., Rm 121, 75242	Monday-Friday - 8:30 a.m.-4:30 p.m.	(214) 413-6010
El Paso	700 E. San Antonio, 79901	Monday-Friday - 8:30 a.m.-4:30 p.m.	(915) 834-6508
Farmers Branch	4050 Alpha Rd., Rm 170, 75244	Monday-Friday - 8:30 a.m.-4:30 p.m.	(214) 413-6010
Ft. Worth	819 Taylor St., Rm 6A14, 76102	Monday-Friday - 8:30 a.m.-4:30 p.m.	(817) 978-3477
Harlingen	1810 Hale Ave., 78550	Monday-Friday - 8:30 a.m.-4:30 p.m.	(956) 365-5185
Houston (Downtown)	1919 Smith St., 77002	Monday-Friday - 8:30 a.m.-4:30 p.m.	(281) 721-7021
Houston (NW)	12941 Interstate 45 N., 77060	Monday-Friday - 8:30 a.m.-4:30 p.m.	(713) 209-5499
Houston (SE)	8876 Interstate 45 S., 77017	Monday-Friday - 8:30 a.m.-4:30 p.m.	(281) 721-7021
Houston (SW)	8701 S. Gessner, 77074	Monday-Friday - 8:30 a.m.-4:30 p.m.	(281) 721-7021
Lubbock	1205 Texas Ave., RM. 406, 79401	Monday-Friday - 8:30 a.m.-4:30 p.m.	(806) 472-7582
Midland	1004 N. Big Spring, 79701	Monday-Friday - 8:30 a.m.-4:30 p.m.	(432) 686-9977
San Angelo	33 E. Twohig, 76903	Monday-Friday - 8:30 a.m.-4:30 p.m. (Closed for lunch 1 p.m. - 2 p.m.)	(325) 653-0082
San Antonio	8626 Tesoro Drive , 78217	Monday-Friday - 8:30 a.m.-4:30 p.m.	(210) 841-2090
Tyler	909 ESE Loop 323, Rm 300, 75701	Monday-Friday - 8:30 a.m.-4:30 p.m. (Closed for lunch 1 p.m.-2 p.m.)	(903) 561-2732
Waco	6801 Sanger Ave., Ste. 1000, 76710	Monday-Friday - 8:30 a.m.-4:30 p.m. (Closed for lunch 1 p.m.-2 p.m.)	(254) 741-2312
Wichita Falls	4309 Jacksboro Hwy., 76302	Monday-Friday - 9:00 a.m.-4:30 p.m. (Closed for lunch 1 p.m.-2 p.m.)	(940) 766-6317

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Note: The phone numbers in the chart above are not toll-free for all locations. When you call, you will reach a recorded business message with information about office hours, locations and services provided in that office. If face-to-face assistance is not a priority, you may also get help with IRS letters or resolve tax account issues by phone, at (800) 829-1040 (individuals) or (800) 829-4933 (businesses).

Glossary

Apportionable Fee - periodic recurring fee or tax for registration, license, or weight.

Apportionable Vehicle - any power unit that is used or intended for use in two or more jurisdictions and is used for the transportation of persons for hire or designed, used, or maintained primarily for the transportation of property, and:

a) has two axles and a gross (or registered gross) vehicle weight over 26,000 lbs. (11,793.401 kilograms), or

b) has three or more axles, regardless of weight, or

c) is used in combination, and the gross vehicle weight of the combination exceeds 26,000 pounds (11,793.401 kilograms).

Note: Non-Apportionable vehicles: a recreational vehicle, a vehicle displaying restricted plates, a bus used in the transportation of chartered parties, or a government-owned vehicle, are not apportionable vehicles. A bus used in the transportation of chartered parties, may be registered under the Plan at the option of the Registrant.

Audit - the physical examination of a registrant's operational records, including source documents and accuracy, to verify distances reported in the application for apportioned registration.

Base Jurisdiction - Jurisdiction where an applicant applies for apportioned registration or a jurisdiction that issues apportioned registration to a registrant.

Established Place of Business – must have the following qualifications:

a) a physical structure located within the base jurisdiction.

b) owned or leased by the applicant or registrant.

c) open for business and staffed during regular business hours (one or more employees on a permanent basis for trucking related business).

d) operational records maintained at this physical structure.

Average Distance - The distance assigned to a jurisdiction by the base jurisdiction when actual distances are not present.

Reciprocity - the reciprocal grant by one jurisdiction to another of operating rights or privileges to properly registered vehicles registered by another jurisdiction.

Registrant - a person to whom a vehicle is registered.

Registration Year - the twelve-month period the registration issued to a registrant by the base jurisdiction.

Rental Fleet - vehicles offered for rent with or without drivers by the rental owner.

Reporting Period - 12 consecutive months beginning July 1 through June 30 of the calendar year immediately preceding the beginning of the registration year. If the registration year begins in July, August, or September, the reporting period will be the previous 12 month period.

Residence - the status of an applicant or a registrant as a resident of a jurisdiction.

Total Distance - all distance operated by a fleet of vehicles in member jurisdictions during the reporting period.

Restricted Plate - has a time, geographic area, distance, or commodity restriction or a mass transit or other special plate issued for a bus leased or owned by a municipal government, a state or provincial transportation authority, or a private party, and operated as part of an urban mass transit system.

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Commercial Fleet Services • P.O. Box 26440 • Austin, Texas 78755-0440
(800) 299-1700, option 5 and 1
(512) 465-4273 (fax)
https://IRP.TxDMV.gov
www.TxDMV.gov

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